

New Jersey Association of Professional Mediators

Board of Directors Meeting - May 23, 2019

Somerset, NJ

Minutes prepared by Felicia T. Farber, Secretary

Present:

Officers

Gabrielle Strich, Esq., APM – President

Virginia Maroulakos-Rucinski, Esq, APM – Vice President

Tam Abitante, Esq. – Treasurer

Felicia Farber, Esq., APM – Secretary

Directors

Suzanne English, MA

Lynn Norcia, Esq.

Hon. Bradley Ferencz (Ret.)

Committee Chair

Diana Longo

Via Zoom:

Carl Peters, P.E., L.S., P.P., C.O. – Executive Vice President

Carl Cangelosi, Esq., APM - Immediate Past President

Richard Steen, Esq., APM

Mitsu Rajda

Ben Feigenbaum, Esq., APM

Call to Order: 10:25AM

1. **Motion to Approve 4/25/19 Minutes.** Motion by Suzanne English. Seconded Judge Ferencz
Approved Unanimously

2. Discussion of Meeting Location. Why Somerset? Free. Central. Presently 50% meetings by Zoom
3. Gabrielle Strich: **Motion to return to Cash Basis.** Seconded by Judge Ferencz. Discussion re. whether C-3's accrual method is acceptable. Concern about revenues matching expenses.

Motion Withdrawn

4. Proposal by Ben F: He will produce 1 page document w/ current actuals for next meeting

5. Reports:

- A) Financials - Tam Abitante: NJAPM Income is front-loaded due to membership dues but we're on track for \$11,000 or greater loss. We broke even on civil mediation training. Should we continue offering it? FF will make proposal for next meeting
- B) Divorce Apprenticeship Program - GS: With the assistance of Suzanne English, Divorce Apprenticeship Program difficulties are fixed. It's now up to date on NJAPM's website including the online form and explanation. Couples whose gross income is below \$200k are eligible for the reduced cost program.
- C) Education - Mitsu Rajda: CLEs done for 40-hr civil & divorce mediation trainings as well as 6-hr supplemental divorce training. Certifications will go out & she will submit CLEs for the 6/15/19 Spring Conference.
- D) Marketing Committee – GS: **Motion to Appoint Diana Longo as Marketing Chair.** Seconded Judge Ferencz. **Approved** Unanimously.
- E) Listserve – Carl Cangelosi: Everyone who hasn't renewed their membership has been deleted from the listserve (approx.. 40-50 people.) Our current membership is 254
- F) Website- GS: Richard Harris is hosting our website. He is doing his job fixing the site
- G) Ambassador (formerly Mentor) Program - Felicia Farber: Additional Ambassadors are needed. FF reviewed wording of a new announcement with the Board & sent it out on listserve. She will prepare sign-up sheet for Spring Conference.
- H) General Meetings - GS: James McKinney can no longer be the committee chair for general meetings. GS will put request for new chair on listserve
- I) C-3 – GS: 1] Discussion re. bookkeeping & "extras" currently performed by C-3. We need to reduce the "extras" they charge; 2] Retreat Follow-up – Lynn N will prepare follow-up points for next meeting
- J) Divorce Accreditation - Virginia Maroulakos-Rucinski : She needs APMs to serve on the committee to review memorandums submitted by applicants
- K) Domain – Suzanne English: Should we purchase NJAPM.com in addition to NJAPM.org?

6. New Business

- 1) **Proposal 1** - Suzanne English: To supplement admission of NJAPM members to Somerset Baseball Game. Minimum group of 30 people. **Motion to Offer subsidized cost of \$14 pp – Half Price, No limit.** Seconded by FF. **Approved.** Abstention: Ben F
- 2) **Proposal 2** - Virginia Maroulakos-Rucinski: 1-Time change of meetings; 2-Formality of Board vote – can it be by email?

Meeting adjourned at 1:00 PM